

**Immanuel Christian Child Development Center
Admission Agreement**

Child's Name _____ **Age** _____

Enrolling Family Member _____ Monthly Rate _____

Days Attending _____ Times Attending _____

Breakfast _____, Lunch _____, Snack _____

The Immanuel Christian Child Development Center (ICCDC) provides these basic services.

1. A safe and healthy environment with age and developmentally appropriate learning material and equipment for the care and education for all children enrolled.
2. Breakfast, lunch and snacks prepared according to USDA nutritional standards and 3 meals are provided in their respective timings. Therefore

Please Initial:

_____ I understand outside food and beverages are not allowed in the center premises except for those children that have special dietary needs [physician note needed]

_____ I understand home toys, candy, gum and jewelry on the children [neck and hands] are not allowed in the center.

_____ I understand it is my responsibility to drop off my child with the teacher, and make sure my child walks with me and doesn't run in the hallways unattended.

_____ I understand I should not leave my car running and also not leave any child in the car unattended during drop off and pick up times.

_____ I understand that it is my responsibility to send my child to CDC well-groomed, healthy and dressed appropriately with tops covering shoulders (no spaghetti straps) and bottoms without holes on the knee area.

_____ I understand that it is my responsibility to send my child to the center with safe and comfortable foot wear – socks and well tied closed shoes.

_____ I understand that the enrolling family member is the responsible party for tuition payments and for any communication and enquiries unless otherwise notified by the enrolling family member.

_____ I understand tuition is due in advance, and will be charged monthly and is due on the 1st of the month while the child is enrolled in the ICCDC program. If payments are not made by the 10th of the month, the child will not be allowed to return to the ICCDC until payment is made in full with an additional late fee charge of \$25, during which time the child's spot may be given to a child in the waiting list.

_____ I understand I have to inform the Center staff if my child's arrival schedule changes for any reason on a particular day.